



དཔལ་ལྷན་འབྲུག་གཞུང་།

ཇོང་ཁག་བདག་སྐྱོང་སྡེ་རྫོང་།

ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG ADMINISTRATION, PARO

རིན་ལྷན་ཇོང་སྡེ་རྫོང་།

RINPUNG DZONG, PARO

PADZONG/HRM-10/2019-2020/2949

December 11, 2019

Advertisement Manager  
Bhutan Broadcasting Service (BBS)  
Thimphu

Dear Sir/Madam

Kindly arrange to announce the following vacancies (both in Dzongkhag and in English) for duration of three days from 12.12.2019:

**Dzongkhag Administration, Paro  
Vacancy Announcement**

Sl. No	Post Vacant	Category	No. Post	Qualification	Remarks	Placement
1	Asst. Instructor V (Consolidated Contract)	S5 A	4	Wangsel Graduate-2017-2018	18-50	Wangsel Institute
2	Caregiver (Consolidated Contract)	O2 A	1	Class-X	18-50	Gunitsawa PS
3	ECCD Facilitator (Consolidated Contract)	S5 A	2	Class_XII	18-50	Shaba Army Center and Bitekha MSS
4	Matron (Consolidated Contract)	S5 A	1	Class-XII	18-50	Bitekha MSS
5	1 Gewog Driver	O4 A	1	Class-VIII/ Certificate	18-50	Naja Gewog
6	Cook	GSP	3	-	18-50	Bitekha MSS, Wanakha CS and Drukgyel CS
7	Caretaker	ESP	11	-	18-50	Bitekha MSS and 10 Gewogs

Candidates applying for above post should submit application with following documents to the HR Office latest by **December 25, 2019**. Applicants will be shortlisted on **December 27, 2019** and interview date will inform to the shortlisted candidates.

1. Serial no. 3 & 4 - Academic transcript Class-X, Class-XII (Marksheet and Certificate)
2. Serial no. 5 copy of (Academic transcript Class-VIII -Mark sheet, Certificate and License)
3. RCSC Employment form (new)
4. Attested copy of Bhutanese citizenship Identity card
5. Security clearance certificate to be applied online
6. Original medical fitness certificate



དཔལ་ལྷན་འབྲུག་གཞུང་།  
རྫོང་ཁག་བདག་སྐྱོང་ ལྷ་རྩེ།

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DZONGKHAG ADMINISTRATION, PARO

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RINPUNG DZONG, PARO

For any queries, please contact tel No. 08-271794, 271242 (PABX) during office hours.

Sd/

**HR Officer**

Kindly submit the bill to the Education office for pass and payment.

Yours sincerely

(Shara Lhamo)  
**Sr. HR Officer**