



དཔལ་ལྷན་འབྲུག་གཞུང་། རྫོང་ཁག་བདག་སྐྱོང་། སྤ་རོ།
ROYAL GOVERNMENT OF BHUTAN
DZONGKHAG ADMINISTRATION, PARO



རིན་ཐུང་ལྷོང་།
RINPUNG DZONG

APPLICATION FOR OCCUPANCY CERTIFICATE

To.
District Engineer
Dzongkhag Administration
Paro

Sir/Madam,

I hereby certify that the addition () / alteration () / construction () of
Building on thram no: Plot no:at
Has been completed on dated: According to the approved building plan / drawing, vide
approval letterdated
.....

The work has been completed to our satisfaction. Workmanship and all the materials have been
used strictly in accordance with the approved document / drawing and relevant standards, codes of
practice and specification, and relevant rules and regulations. The building is fit and ready for use
for which it has been added/alterd/constructed. The necessary 'Occupancy Certificate' may be
issued.

The Occupancy Certificate must be accompanied by following documents:

1. As built drawing with respect to floor plans of each level, plumbing work and electrical works.
2. Duly signed certificate from Qualification Person ascertaining he or she was responsible for supervision of construction works.
3. Duly signed certificate from certified Plumber ascertaining he or she was responsible for execution of plumbing and sanitation works.
4. Duly signed certificate from certified Electrician ascertaining he or she was responsible for execution of all electrical works.

Signature of Owner:

Name and Address:

Contact Number:

Email Address:

Date: