



རྒྱལ་ཁབ་འབྲུག་རྒྱལ་ཁབ་
Royal Government of Bhutan
Dzongkhag Administration
Paro: Rinpung



Ref No: DAP/Proco-02/2024-2025/201F

Date: 1/10/2024

Manager,
BOB/BNB Bank
Thimphu/Motithang.

Subject: Requesting for the Release of Performance Security

Dear Sir/Madam,

This is about the deposit made by the suppliers as Performance security for the Tender ID 15696 for supply of Chadi Items for the financial year 2023-2024 in the name of Dasho Dzongdag, Dzongkhag administration, Paro. The supplier's details are mentioned below;

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|----|----------------------------------|--|
| 1. | Namgyel Traditional Chadrig Shop | Nu. 9556.00 (Bank of Bhutan Ltd, Motithang Branch) |
| 2. | RIWANG ENTERPRISE | Nu. 96.15 (Bank of Bhutan Ltd, Thimphu Main Branch) |
| 3. | KARMA OFFICE SUPPLY | Nu. 26962.50(Bhutan National Bank Ltd, Thimphu Branch) |

The above Suppliers had completed the contract period with the Dzongkhag Administration. Therefore, Dzongkhag Administration, Paro, would like to request that your office release the performance security deposit of the above suppliers accordingly.

Yours Sincerely,

Lek Jungney
(Procurement Officer)

Copy to:

1. Dzongrab, DAP, for kind information
2. Office Copy.