



ཀླུ་ཡོངས་གཞི་ཆས་ལས་ཁང་།
DEPARTMENT OF NATIONAL PROPERTIES
དངུལ་རྩིས་ལྷན་ཁག།
MINISTRY OF FINANCE

MoF/Central Procurement/2014/5502

15th January 2014

Circular

In continuation to circulars No. MoF/ Central procurement/2011/1246 dated November 15, 2010 and MoF/Central procurement/2010/1948 dated January 19, 2011 requiring Government agencies to procure cement from the recognized manufacturers within the country, this is to notify all the government agencies to use cement manufactured by the DCCL as well. To this effect, an agreement has been drawn with Dungsam Cement Corporation Limited (DCCL) for payment of rebate to RGOB for the cement procured by the government agencies.

In this regard, the following procedures should be followed for all such works being tendered henceforth with immediate effect. (The procedures mentioned are similar as notified earlier)

1. The entire government agency proposing to tender out any civil works regardless of its project/tendered value must be sent to the respective cement manufacturer with a copy endorsed to the Director General, Department of National Properties as per the attached format.
2. To take advantage of the rebate offered and to enforce the use of DCCL cement, the government agency should clearly state in the Section VII- Specification of the Bidding Document that the contractor should use DCCL cement for this which should be lifted to be lifted from the DCCL Depot namely Phuntsholing depot, Gelephu depot or Ex-factory at Nanglam or dealers located in the respective Dzongkhangs.
3. On the award of work, the government agency shall notify DCCL Head office, Nanglam of the name of the work, Contractor to whom the work is awarded including the estimated quantity of cement that will be required for the work, contract period and the published price of cement at the time of award of contract. Copy of this notification shall also be endorsed to Director General, Department of National Properties (DNP), Depot Manager from where the cement is to be lifted and the contractor.
4. Further each time the contractor lifts the cement, a letter shall be issued by the concerned agency to the depot Manager specifying the price and the quantity of cement to be lifted for each consignment with reference to the initial letter and copies to all agencies as mentioned above.
5. The letter issued by the agency awarding the work shall be produced by the contractor to the Depot Manager during the purchase of cement for each consignment. The invoice copies shall be submitted to government agency by the contractor for record.
6. The agency awarding the work shall submit at the end of every month a report of cement procured by the contractor for the project with invoice number and dates to the Director



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General, DNP, Ministry of Finance, Thimphu for compilation and claiming payment of rebate from DCCL.

All the government agencies awarding any kind of civil work are directed to strictly adhere to the above procedures.

(Attached herewith the List of dealers/sales agent and depot of DCCL for reference)


(Nim Dorji)
Joint Secretary

Copy to:

1. The Cabinet Secretary, Tashichhodzong
2. The Auditor General, Royal Audit Authority
3. The Secretary, Ministry of Works and Human Settlement
4. All Dzongdags
5. Managing Director, DCCL, Nanglam, Pemagyetsel
6. All other government agencies